

SPORT TECHNICAL MANUAL TENNIS

23 to 29 July 2023 | Maribor





EYOF Maribor 2023 pays great attention to the sustainability, please consider environment before printing this Manual. The Manual is easy to read on all electronic devices and contains hyperlinks, which only work online.

For better flow of all information regarding Tennis, there is WhatsApp group created. The group is possible to be joined via this QR code, works from 22 July 2023, no responses.



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General information about Slovenia

SLOVENIA

POPULATION
2,10 million

MARIBOR POPULATION
113,778

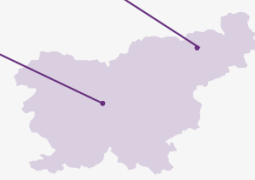
TAP WATER
is safe and drinkable.

WEATHER
Average Weather in July:
Low: 15 °C / High: 26 °C.
July is the warmest month of the year in Slovenia
Average temperatures reach 17°C.

CAPITAL AND LARGEST CITY
Ljubljana

LANGUAGES
Official: **Slovene**
Co-official: **Italian, Hungarian**
Also spoken: **German**

CURRENCY
€



Slovenia has the highest number of caves, more than 10.000, in the world.

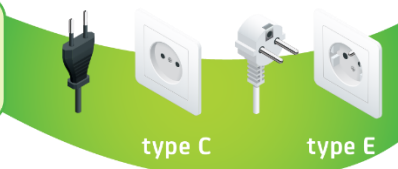
Slovenia is the only country in the world that has the word love in its name.

Slovenia is the country with the largest number of tractors per person.

The oldest vineyard in the world is from Maribor.

ATMS, CREDIT CARDS AND BANKS SERVICES
Credit and debit cards are widely accepted but you can still find some small bars or shops that deal with cash only.
It is recommended to carry cash with you.

ELECTRICITY
In Slovenia the power plug sockets are of type F.
This socket works with plug C and plug E.
The standard voltage is 230 V and the frequency is 50 Hz.



COMMUNICATIONS AND MOBILE NETWORKS
International dialing code to call Slovenian numbers: 00386 or +386.

SHOPPING AND RESTAURANTS
Please note that by law, most shops must be closed on Sundays. Certain essentials are available 24 hours a day at major petrol stations.
Don't forget to take a receipt after your payment. By the law you must keep it with you until you exit a shop, hotel, restaurant.
Tipping in Slovenia is getting more and more common, but it is not obligatory. It is appreciated, polite and appropriate for a good service, though.

EMERGENCY CONTACTS
Telephone calls to emergency numbers are free of charge.
Emergency call centre: **112**
Police: **113**

Remember to keep your ID with you at all times.

Welcome!



On behalf of the EYOF Maribor 2023 Organizing Committee and its Sport Department I would like to present you Sport Technical Manual consistently composed for the upcoming event. The Sport Department of EYOF Maribor 2023 OC has been working diligently to provide facilities, services and procedures which will allow everyone involved in the EYOF to ensure the best possible conditions for young athletes and future Olympians from all around Europe to achieve their goals and fulfil their dreams.

This document has been created in cooperation with European Federation, Technical Delegates and EOC CoCom and we trust it will assist you with your planning for the EYOF. Please note that some details may change prior to the EYOF so NOC & Sport representatives are urged to regularly check the EYOF Maribor 2023 Extranet for the latest updates.

The Sport Technical Manual should answer all the questions concerning:

- Competition Management, Officials
- Competition/Tournament format and rules
- Procedures
- Equipment
- Venues, facilities, services
- Medal Ceremonies
- Competition and Training schedules

For more thorough information on *general topics*, e.g. accommodation, transportation and others, please see the Chef de Mission Manual or contact NOC Relations EYOF Maribor, noc.relations@eyof-maribor.com. From 21 July 2023 all *Sport related* questions should be addressed to EYOF Sport Department sport@eyof-maribor.com and please also see below direct contacts of respective members of the **Sport Department (SD)**:

Borut Kolaric

EYOF Maribor 2023 OC SD Director, borut.kolaric@olympic.si, +386 51 372 390

Aljaz Sedej

EYOF Maribor 2023 OC SD Sport Manager, aljaz.sedej@olympic.si, +386 40 733 080, responsible for **judo, handball, basketball 3x3, tennis, swimming, skateboarding and artistic gymnastics** venues and competition set up

Domen Znidaric

EYOF Maribor 2023 OC SD Sport Manager, domen.znidaric@eyof-maribor.com, +386 31 379 122, responsible for **athletics, road cycling, mountain bike** venues and competition set up and **timing & scoring and ATOS integration process**

Tina Jures

EYOF Maribor 2023 OC SD Sport Manager, tina.jures@eyof-maribor.com, +386 31 859 250, responsible for **volleyball** venues and competition set up and **Sport Information Desks**

Gabriela Stacherova

EYOF Maribor 2023 OC SD Sport Manager, gabriela.stacherova@eyof-maribor.com, +421 908 787 402, responsible for **sport technical manuals** and **communication with Technical Delegates (TDs), International Technical Officials (ITOs) and Judges/Referees (J/R)**

Miha Premelc

EYOF Maribor 2023 OC SD Sport Coordinator, miha.premelc@olympic.si, +386 51 486 069, responsible for **Sport entries, schedules & results**

EYOF-time information will also be available at the Sport Information Desk in the Athletes Village 1 and at the competition venues.

We look forward to welcoming you in Maribor in July 2023!

King regards,

Borut Kolaric, Sport Director, EYOF Maribor 2023

2. EYOF Maribor 2023 Summary

Dates: 23–29 July 2023

Average weather in July: Low: 15 °C / High: 26 °C

National currency: EURO

2.1. Organising Committee

- Nataša Ritonija, Director
- Lea Štiberč, Head of Project Management Office
- Dr. Edvard Kolar, Consultant
- Andreja McQuarrie, Consultant
- Mag. Borut Kolarič, Sports Director
- Sašo Polič, Chief Operative Officer
- Matic Švab, Marketing Director

2.2. Coordination Commission

- Guro Lium, Project Manager, Olympic Committee of Norway, Chair
- Damir Stajner, Executive Director, Olympic Committee of Serbia
- Alessio Palombi, Head of Finance Sport, Olympic Committee of Italy
- Dr. Dan Nemet, Medical Delegate
- Peter Brüll, EOC Sports Director

2.3. Contact information

ORGANISING COMMITTEE OFFICE

Sport Maribor d.o.o. | EYOF OFFICE Mladinska ulica 29, 2000 Maribor

Email: info@eyof-maribor.com Phone: +386 (0) 2 220 83 316

NOC Relations & Services

- Nina Jovan Kastelic, Head of NOC Relations, +386 31 357 970, noc.relations@eyof-maribor.com
- Jasna Vogrin, NOC Relations coordinator, +386 51 445 700, noc.relations@eyof-maribor.com
- Riikka Rajaniemi, NOC Relations coordinator, +386 51 445 800, noc.relations@eyof-maribor.com

NOC Services Centre

- AVL 1
- Open from Friday 21 July to Sunday 30 July
- Daily opening hours 7:00 to 21:00

- Friday, 21 July and Saturday, 22 July the opening hours will be extended to cover CdM/delegation arrivals as necessary.

2.4. Communication channels



2.5. Destination information

The city of Maribor is a sports city with numerous possibilities for sports activities, both in summer and winter. The city's favorable geographical location along the Drava River and at the foothills of Pohorje enables the organization of numerous recreational and competitive sports events, such as the Women's Alpine Skiing World Cup (Golden Fox) and the highest-ranked downhill mountain biking competitions (World Cup, European Cup and European Championship). The beautiful countryside that surrounds Maribor offers residents and visitors a wealth of sports activities and recreational opportunities, even outside the city center.

2.6. Key dates

2023	
31 March	Deadline for Final Entries by number (FEN)
April	1st edition of the CdM Manual and the Sport Technical Manual published on the Extranet
18–21 April	CdM Seminar in Maribor
June	2 nd edition of the CdM Manual and Sport Technical Manual published on the Extranet
26 June	Deadline for Entry by name – LONG LIST
26 June	Deadline for TUE Forms and List of medicines brought to EYOF
10 July	Deadline for Entry by name – SHORT LIST and SPORT ENTRIES
11–23 July	Late Athlete Replacement in place
21 July	NOC Services and Accreditation Centre opens
21 July	Arrival of the Chefs de Mission, Introductory meetings and accreditation collection
22 July	Arrival of NOC delegations
23 July	Opening Ceremony
24–29 July	Competition days
29 July	Closing Ceremony
30 July	Departure of NOC delegations
30 July	NOC Services and Accreditation Centre closes

3. Registration and Accreditation

The registration process for all athletes will be completed using the Accreditation and Sport Entries delegation registration process in Games Management System (GMS) and please refer to the *Registration and Accreditation Manual* available on Extranet for detailed registration process information. The first step is Final Entries by Number, which NOCs must submit by 31 March 2023. The next step is submission of the Long List, where NOCs should recognize all potential athletes and officials by 26 June 2023. The last step is Short List and specially Sport Entries, which is a fundamental part of the registration process for athletes and must be done by 10 July 2023.

For questions regarding Sport Entries please contact EYOF Maribor NOC Relations at noc.relations@eyof-maribor.com.

Conditions for participation and nationality of competitors are described in detail in the [EYOF Charter, Rule 3](#).

Please note that LAR is not possible if date of birth is not according to SDO. Technical delegates will check birth and nationality data at Team Leaders' Meeting.

3.1. Sport Entries

Mandatory data for Tennis are:

- Name
- Surname
- Date of birth
- Gender
- ID/Passport number
- Federation

Please see *Sport Entries Manual* on Extranet for more details.

3.2. Late Athletes Replacement (LAR)

It is possible to make a late athlete or official replacements after the closure of Short List, right up to the Team Leaders' Meeting (TLM) for the relevant Sport, if necessary due to injury, urgent medical problems, or other exceptional circumstances. The replacement must be submitted on a form and approved by the EOC, after consultation with the EFs TDs and the EYOF 2023 OC. All replacements will be resolved on case-by-case basis. **Please note that any substitute athletes or officials will need to have been submitted in the Long List.**

Replaced athlete or official must leave the AVL.

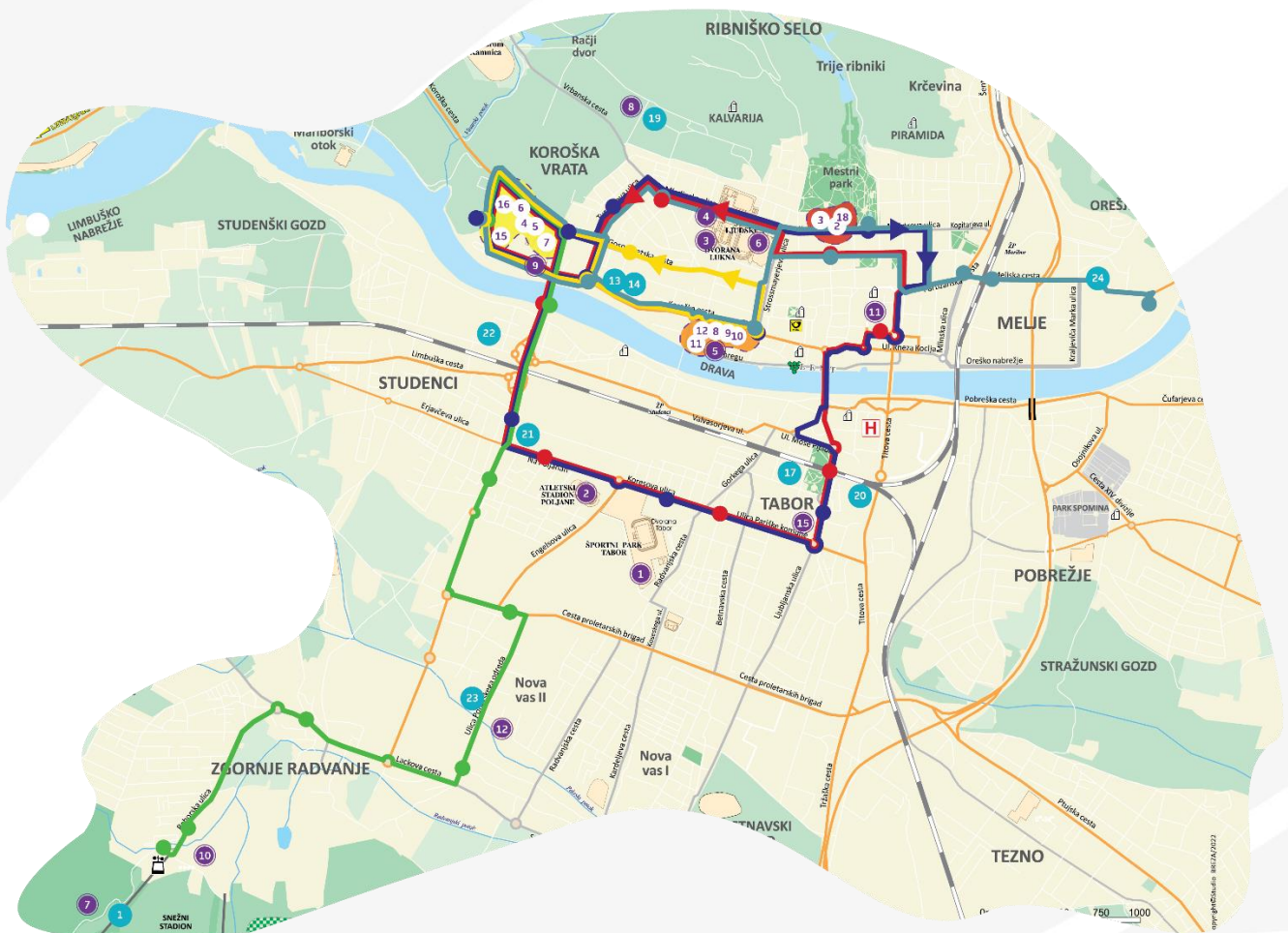
NOC may also withdraw an athlete or official after the closure of Short List right up to the TLM for the relevant Sport. The participation fee will not be reimbursed if a withdrawal occurs.

4. Accommodation

The city of Maribor has a great location, as it lies at the foothills of Pohorje and everything is relatively close and centralised around the city centre, which means that AVLs (NOC delegations) and 4 and 3-star hotels (referees, ITOs, media and others) are minutes away from the sports venues and accompanying events. For example, from the farthest point, Pohorje Hills, to the Athletes' Village 1, the distance is 5 kilometres or a 15-minute bus ride.

Most NOCs will be accommodated in AVL1, others will be placed in AVL2, AVL3, and the surrounding Satellite Dormitories.

The exception are the volleyball teams and their delegations, who, for reasons of logistics, will be staying on the Pohorje mountain range, at the Pohorje Village resort (close to the sports venue). The other exception are boys' handball teams, who are staying separated from NOC's delegation, since they are accommodated just next to the competition venue. The same level of standards will be provided for every NOC.



LEGEND

- | | | | | | |
|---------------------|-------------|-----------------------------|---------------------------|-------------------------|---------------------------|
| Athletes' Village 1 | EVOF line 1 | 1 Tabor Sports Hall | 5 Pristan Swimming Centre | 9 Leon Štukelj UŠC hall | 13 Airport Maribor |
| Athletes' Village 2 | EVOF line 2 | 2 Poljane Athletics Stadium | 6 Stadium Ljudski vrt | 10 Draš Sports Centre | 15 II. Gymnasium Maribor |
| Athletes' Village 3 | EVOF line 3 | 3 Lukna Hall | 7 Bike Park Pohorje | 11 Leon Štukelj Square | 16 Athletics Stadium Ptuj |
| Satellite Dorms | EVOF line 4 | 4 Branik Tennis Club | 8 Vrbanška sports hall | 12 Skatepark Maribor | |
| | EVOF line 5 | | | | |

The Athletes' Villages will be open 24/7. Entry into individual zones will only be allowed with accreditation.

Other groups of guests will be accommodated in hotels in close vicinity to sports venues and the AVs. Hotel Habakuk 4* will be EOC Family hotel, the supportive EOC Family hotel will be the nearby Hotel Arena 4*.

Guests like referees, ITOs, media and others will be accommodated in various 4 and 3-star hotels in the city of Maribor.

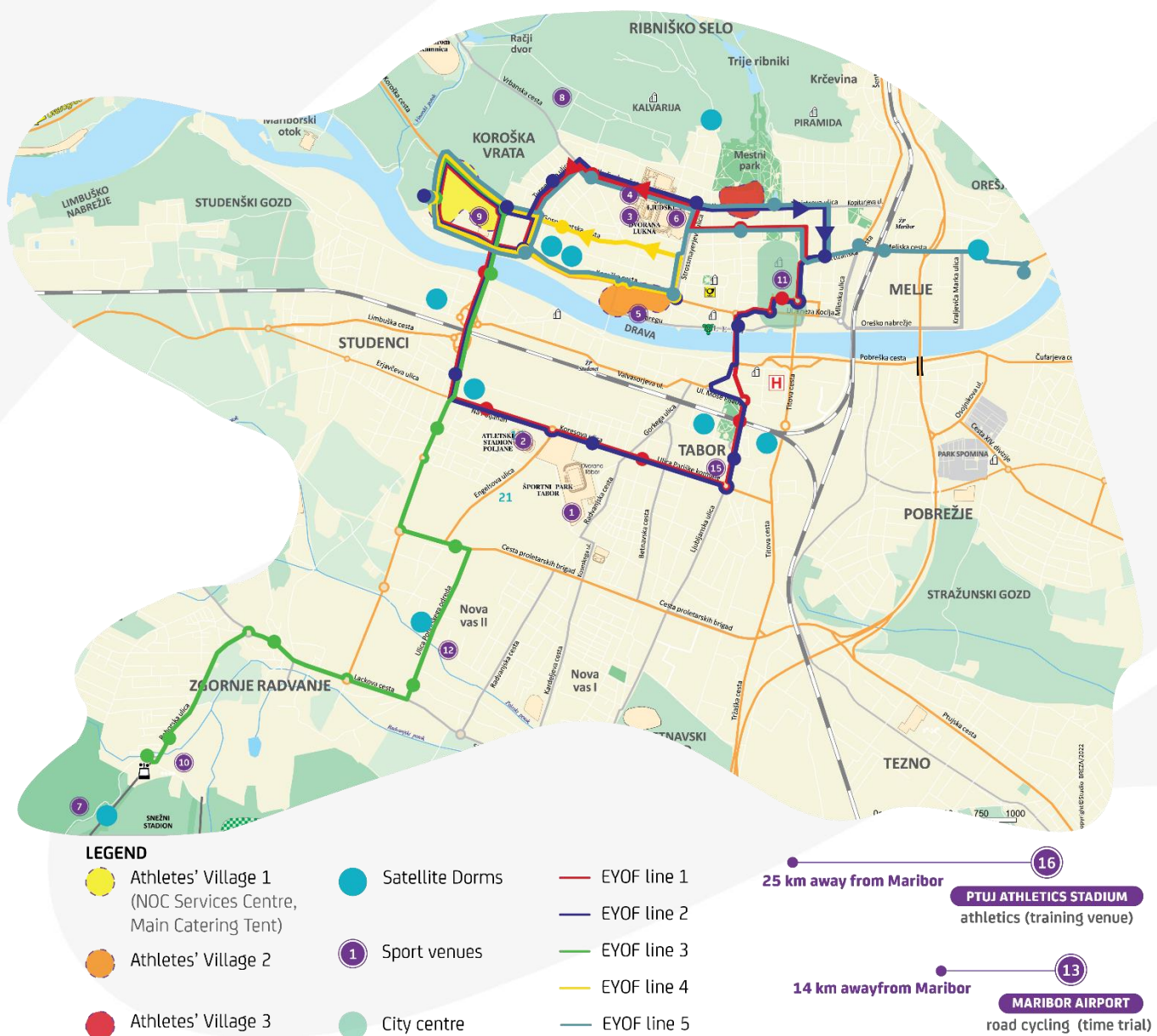
Laundry facilities

Each dormitory has its laundry facility (see Table 8 Accommodation overview in CdMM). Laundry hours will be provided at the Introductory Meeting. Laundry services are priced, and the price list will be provided at the dormitories and at the Introductory Meeting.

5. Transport

During the event, a special transport system will be in place in Maribor with several bus lines only for accredited persons, which will allow participants to get to the desired location as soon as possible.

- All lines connect at Main Transport Hub in AVL 1.
- Five lines connecting accommodation and sport venues.
- Start running on **Saturday 22 July** at 12:00, until 23:30.
- Sunday 23 July between 6:00–19:00.
- Run daily from Monday 24 July between 6:00–23:30.
- Stop running on **Saturday 29 July** at 19:00.
- Timetables will be published closer to the event at www.eyof-maribor.com/en/transport
- Peak hours frequency every 5 minutes, low hours every 10 minutes.
- The local public bus lines are also free to use for all accredited persons.
- Accreditation cards will feature a QR code for easy access to the timetables



6. Catering

NOC delegation members will eat in the **Main Catering Tent (MCT)** set up in AVL 1. The tent will have 4 entrances and exits, and food will be served in 5 distribution lines. There will also be drinks (water, soda, coffee and tea) available. The tent will be cooled and has a capacity of 900 seats.

Main Catering Tent opening hours	
breakfast	6:00–10:00
lunch	11:30–15:00
dinner	17:00–22:00

The menus will be adapted to the diet of athletes, with a lot of pasta, chicken, vegetables and fruit. Meal options will include vegetarian and vegan food, and choices will be provided for other diets as well as allergies. There will be nutritional and allergy labelling.

Menus will be available via QR codes at the MCT and on the EYOF website.

Access will be once per meal, all participants are entitled to get 3 meals a day, Breakfast, Lunch and Dinner.

No meal vouchers will be available for purchase.

Exceptions

For NOCs staying outside of AVL 1, breakfast will be served at additional locations in or close to their accommodation. Please see *Table 8 Accommodation Overview in CdMM* for details.

Breakfast is served between 6:00–10:00 at all the listed places.

Volleyball teams will have all their three meals served at their accommodation in DM 1.

Before Opening and Closing Ceremony dinner will be served 16:00-19:30.

Late dinner

If competitions in any sports are delayed, dinner will be provided for those affected by the delay. Competition manager should notify catering tent by 21:00 the latest and inform on the number of persons.

7. Medical Services Concept

Good medical and rescue services are the key for success and successful event. The Chief Medical Officer (CMO) of EYOF Maribor 2023 with the medical team, in supervision by the EOC Medical Delegate will take care of the health of participants at all official venues. Medical services will be of good quality and include the provision of free of charge and in a timely manner healthcare for all accredited persons involved in the EYOF Maribor 2023; that is the Athletes, Team Officials of the NOCs, International and European Sports Federations, the EOC Family and their Guests, as well as the Organisers themselves. Additionally, basic care is extended to spectators at the venues. Medical services will be provided at the Athletes' Village Clinic (AVC), located in the AVL 1 (basic level), sport venues (basic and emergency level), non-sport venues (basic level) and in cooperation with the Host City Hospital (advance level) to the accredited persons from 21 July to 30 July 2023.

Medical Meeting for NOC medical representatives will be on 23 July 2023 at 10:00 in AVL 1.

7.1. Medical care at the Athletes' Village Clinic (AVC)

Medical doctor present from 21 July to 30 July daily 6:00–22:00

- Works as a general practitioner
- Able to provide primary care to accredited persons
- Treats some basic conditions (pain, infection, etc)
- Refers patients to the hospital if needed, organizes transport, communicates with CMO and team doctors, etc
- Can prescribe drugs if needed by a team doctor (team doctors will have to pay for these at the pharmacy)

Physiotherapists present from 21 July to 30 July daily 6:00–22:00, additional Physiotherapist present 13:00–20:00

- In case of injury provides some basic physical therapy options (manual therapy, laser, tecar etc.)
- Communicates and cooperates with team physios

7.2. Medical care at sport venues

- Emergency medical care medical at training and competition venues during the official training and competition times
- Medical room available for the Emergency medical team or the team doctor
- Physiotherapists available during the match

7.3. Medical services at the Maribor University Medical Center

Address: [Ljubljanska ulica 5, 2000 Maribor, Slovenija](#)

- Second largest hospital in the country
- Modern emergency care centre
- Surgical departments, internal medicine, intensive care units, otorhinolaryngology, ophthalmology, gynaecology etc.
- Deputy CMO as primary contact at the hospital and main liaison officer between MMC and the hospital
- Treatment through referral or when necessary in emergencies
- Pharmacy services are provided according to the current schedule of [emergency pharmacy](#) or at the University Medical Center Maribor.
- All requests for special examinations (medical imaging), laboratory sampling and other requirements can be addressed via CMO.

7.4. COVID-19

Since the epidemic situation is getting more favourable with every month, no special protocols are planned so far. In case of a symptomatic person tested positive, the teams will have the possibility to isolate the person in rooms provided by the OC. In such case, no group testing will follow, only a symptomatic person will undergo COVID 19 test.

Any needed medical assistance will be provided by the University Medical Centre Maribor.

8. Antidoping & TUE

- Testing Authority: European Olympic Committees
- Authorised Coordinator: International Testing Agency (ITA)
- Sample Collection Authority: Slovenian Antidoping Organisation, SLOADO
- Sample collection location; Stadium Ljudski vrt at Mladinska ulica 29, 2000, Maribor

Athletes may undergo doping control at any time and in any place during the entire period of the EYOF 2023. Both urine and blood tests will be collected in and out of competitions.

All samples will be analysed at the laboratory accredited by the World Anti-Doping Agency in Seibersdorf, Austria.

All athletes should be familiar with doping control procedures and their rights and responsibilities. All athletes have the right to have a doping test representative with them. It is very important for minors to have an adult with them.

Bottled water and soft drinks will be available for athletes at the doping control station, but no food. Athletes or their support staff can bring food for athletes if needed.

Upon completion of the doping control procedure, athletes and their representatives can use the EYOF bus lines to return to their accommodation.

We strongly recommend that all athletes before coming to EYOF go through Anti-Doping Education and Learning Platform ([ADEL](#)).

8.1. Medication Use and Therapeutic Use Exemptions (TUE)

It is the responsibility of the athletes to determine whether a substance they are using or considering using is prohibited. NOCs are encouraged to be proactive in assisting their athletes to identify what substances they may wish to use, to identify what the therapeutic use alternatives are, if appropriate, and to submit forms in a timely and legible manner to the relevant Anti-Doping Organization (ADO) in case of the use of an otherwise prohibited substance. New TUEs should be sent by 26 June 2023 to tue@ita.sport and we advise to contact your NADO beforehand. All participants, NOCs, IFs and EFs are strongly advised to refer to [Article 4.4 of the EOC Rules](#), which sets out the provisions regarding TUEs.

In particular, the ITA's TUEC (TUE Committee) will automatically recognise TUEs previously granted by your NADO and IFs for purposes of the Event without the need to review the relevant clinical information. If the TUE is correctly entered in ADAMS, there is no need to contact us. Nevertheless, should you require a confirmation, you can submit your request to the ITA in writing quoting your ADAMS TUE reference number.

ITA will manage the Therapeutic Use Exemption program with the support of more than 20 medical experts that form the [ITA International TUE Committee](#).

At all times, athletes are strongly advised to check the status of the medications they are using or considering using with their team doctors. If, during the Games, further clarification is required, the athlete should check with the NOC Medical Officer(s).

9. Media & MIXED zone

Main Media Centre (MMC) will be located at Stadium Ljudski vrt at Mladinska ulica 29, 2000, Maribor.

Opening Hours

Sunday, 23 July 10:00 – 23:00

Monday, 24 July to Saturday, 29 July 8:00 – 22:00

9.1. Media Rooms

Every sport venue will have a Media Room, except for Lukna Hall and Branik Tennis Club, where the Main Media Centre is available.

Media Rooms outside of the Main Media Centre are open from one hour before the start until two hours after the end of competition. Media Rooms will not be open during trainings.

9.2. Mixed Zones

There will be Mixed Zones at every sports venue. Access to them will be granted to photographers or journalists and videographers with the appropriate accreditation. All athletes will leave field of play through the mixed zone.

9.3. Press conferences and Media Briefings

Press conferences are planned to be held before and after the EYOF. No other media briefings are planned.

10. Sport General Information

10.1. Official training day

22 July 2023 is the first official training date at the EYOF competition and training venues. The Organising Committee does not provide any training slots nor training camps prior to this date.

10.2. Sport information desks

The Organizing Committee will set up several Sport Information Desks (SID), where those interested will find information, relating to all sports, daily from 7:00-21:00, including start lists, results, competition, training schedules, etc. Sport information desk will be located in NOC Services Centre (NOC SC) in AVL 1 and hotels, where TDs and ITOs are staying from 21 to 29 July and also at some competition venues (i.e. Race Office, Technical Information Center).

10.3. Information service – start lists, results, data and timing system

EYOF Maribor 2023 will implement centralized Results services. Start Lists, Results and all relevant sports data will be available online on the official webpage.

Final start lists and schedules will be always published online, meaning that all changes will be published on-line.

10.4. WhatsApp group

For better flow of all information regarding Tennis, there will be WhatsApp group created. The group is possible to be joined via the QR code on the second page of this Sport Technical Manual. It is one way communication channel from OC to all participants, works from 22 July 2023, no responses are allowed in the Group.

10.5. Clothes – advertising

For clothing and advertising rules please see the EYOF Commercial, Propaganda and Advertising Rules (waiting for EOC approval) and the [Guidelines for the use of NOC sponsors' logos on team uniforms](#).

The NOCs are requested to bring a sample of the competition uniform to the first TLM of each sport for final check in order to avoid any problems on the field of play.

10.6. Ceremonies

10.6.1. Opening and Closing Ceremony

The EYOF Opening Ceremony will take place in Stadium Ljudski vrt, the third largest stadium in Slovenia. With the stage positioned on the east side of the stadium, there will be 6,000+ seats

available for athletes, delegations, the media, and the public – the event will be open to the people of Maribor and other visitors.

- Date: 23 July 2023, 20:30
- Place: Stadium Ljudski vrt
- Duration: no longer than 85 minutes in total

The Closing Ceremony will be for accredited persons only. After the obligatory protocol elements, a farewell party with concerts will conclude the event.

- Date: 29 July 2023, 20:30
- Place: Trg Svobode, the town square
- Duration: no longer than 30 minutes in total

10.6.2. Medal Ceremonies

Medal ceremonies take place at each sport venue in accordance with the competition and medal awards schedule for each sport.

Medals shall be awarded to:

- Individual sports: the first three athletes
- Team sports: first three teams

The goal of the medal award ceremony is to honour the athletes who have won a medal, to promote the spirit of Olympism and sportsmanship, and to ensure that the athletes have an unforgettable moment. The ceremonies follow the EOC protocol and shall be conducted at a fast pace without any delays. The ceremonies at different venues will have a consistent structure, procedure, and appearance.

Information and guidelines for the medallists:

- The top three athletes/teams in each event must attend the ceremony.
- The ceremony will be postponed if all three medalists cannot be present for objective reasons.
- Athletes shall wait for the award ceremony in the designated protocol area at each venue.
- Before the ceremony begins, athletes shall remove their accreditation, hand it to the person in the protocol room and collect it immediately after the ceremony.
- Athletes may not take any sports equipment or paraphernalia, national flags or other national, cultural, or religious symbols on the podium.
- No demonstrations of any kind or commercial, political, religious, or racial propaganda shall be allowed during the medal ceremony.
- Athletes must attend the ceremony in the official uniform of the national team or in their sports uniform when the ceremony takes place immediately after the competition.
- Athletes are expected to remove their headgear when receiving their medals and to hold it in their hand throughout the ceremony (especially when playing the national anthem and raising the flags).
- Athletes must face the flags during the raising of the flags and the playing of the national anthem.

10.7. Radio frequency assignment and registration

All EYOF stakeholders who plan to use Personal Mobile Radio (PMR; i.e. walkie talkies) must submit official information to AKOS (National Agency for Radio Frequencies) who manage and monitor Slovenian radio-frequency spectrum. The use of radio frequencies is free of charge. Please submit your application to AKOS using the form “APPROVAL FOR TERRESTRIAL RADIO STATIONS FOR EVENTS” on this link: <https://www.akos-rs.si/en/e-applications-and-forms/radio-frequency-spectrum/documents-applications-and-forms>.

We kindly ask you to submit your information on use of radio frequencies to info.box@akos-rs.si by 7 July 2023 in order to safely use your radio station / equipment.

10.8. Water and ice

Since all athletes and officials will get a drinking bottle in their gift bag, the Organizing Committee will provide access to drinking tap water for the athletes and officials at every competition venue. In addition to water, volunteers will also assist the athletes and officials with having access to ice in all competition’s venues, AVLs, Satellite Dormitories and Athletes’ Village Clinic in AVL 1.

10.9. General schedule

TRN = TRAINING		COMP = COMPETITION								
SPORTS (Boys & Girls)	22 July	23 July	24 July	25 July	26 July	27 July	28 July	29 July	30 July	
Artistic Gymnastics	TRN	TRN	TRN	COMP	COMP	COMP	COMP	COMP		
Athletics	TRN	TRN	COMP	COMP	COMP	COMP	COMP	COMP		
Basketball 3x3	TRN	TRN	TRN	COMP	COMP	COMP	COMP			
Handball		TRN	COMP	COMP	COMP	TRN	COMP	COMP		
Judo	TRN	TRN	TRN	COMP	COMP	COMP	COMP	COMP		
Mountain bike				TRN	COMP					
Road Cycling			TRN	COMP	TRN	COMP				
Skateboarding	TRN	TRN	TRN	TRN	COMP	COMP				
Swimming	TRN	TRN	COMP	COMP	COMP	COMP	COMP			
Tennis	TRN	COMP	COMP	COMP	COMP	COMP	COMP	COMP		
Volleyball		TRN	COMP	COMP	COMP	TRN	COMP	COMP		

10.9.1. Schedule changes

During the EYOF Maribor 2023 there may be delays, postponements or cancellations of the competition programme. Should this occur, NOCs will be informed of the revised tournament schedule online and via dedicated WhatsApp group for each sport.

11. Athlete Safeguarding

SPOC Single Point of Contact

If any participants identify anything suspicious or want to report an irregularity, this can be reported either via

- Anonymous reporting mechanism eyof2023.zvizgavka.si
- Email to eticna.komisija@olympic.si and/or ethics@eurolympic.org

EYOF Maribor 2023, in collaboration with the European Olympic Committees and the National Olympic Committee of Slovenia, is prioritizing the safety of all participants. Safeguarding procedures are crucial to maintaining a secure and protected sports environment.

The availability of an e-system for reporting incidents, which can be accessed at eyof2023.zvizgavka.si/, is an important step towards ensuring the well-being of everyone involved in the event. This system offers two reporting options, allowing individuals to choose the most suitable method for their situation:

- safe and anonymous reporting
- with open identity

When incidents are reported, they will be handled by designated Single Points of Contact (SPOCs) from NOC Slovenia and EOC. These individuals will oversee the handling of the reports and ensure that the appropriate actions are taken. Additionally, a nominated expert group will lead the procedure, further enhancing the effectiveness and expertise in dealing with sensitive cases.

To support the handling of specific reports, the General Police Administration in Maribor will provide assistance.

Overall, the comprehensive safeguarding procedure and the collaboration among various stakeholders demonstrate the commitment to creating a safe and secure environment for all participants at EYOF Maribor 2023.

12. Technical Sport Information

Responsible organization:

- [Tennis Europe](#) (responsible for executing the event under the rules, judging and technical related matters)
- [Tenis Slovenija](#) (responsible for the organization of the event)

12.1. Competition management

Technical Delegate	ITU, Razvan (ROU)	razvanitu20@yahoo.ro	+40 756 115 273
EYOF OC Sport director	KOLARIC, Borut (SLO)	borut.kolaric@olympic.si	+386 51 372 390
EYOF OC Sport manager	SEDEJ, Aljaz (SLO)	aljz.sedej@olympic.si	+386 40 733 080
EYOF OC Sport manager	ZNIDARIC, Domen (SLO)	domen.znidaric@eyof-maribor.com	+386 31 379 122
EYOF OC Sport manager	JURES, Tina (SLO)	tina.jures@eyof-maribor.com	+386 31 859 250
EYOF OC Sport manager	STACHEROVA, Gabriela (SVK)	gabriela.stacherova@eyof-maribor.com	+421 908 787 402
EYOF OC Sport coordinator	PREMELC, Miha (SLO)	miha.premelc@olympic.si	+386 51 486 069
EYOF OC Competition manager	KOKOL, Klemen (SLO)	kokol@teniski-klub-branik.si	+386 70 845 841
EYOF OC Venue manager	KULJEVAN, Mario (SLO)	mariokuljevan1@gmail.com	+38641325057

Tennis Technical Committee

- Technical Delegate: **Razvan Itu**
- Tennis Tournament Director: **Klemen Kokol**

12.1.1. Officials

- International Referee (Supervisor): **Vuk Nikolic (SRB)**

12.1.1.1. NTOs

There will be eighteen (18) Chair umpires appointed by [Tenis Slovenija](#), they will be used in all singles and doubles matches.

12.2. General conditions for the organization of the sport

The tennis tournament will take place in accordance with the [2023 Tennis Europe Junior Tour Rules & Regulations \(16/14/12 & Under\), Category 1](#) and the valid [ITF Rules of Tennis](#).

Extreme weather conditions rules will be applied, if needed, for details check the *Appendix F - Medical, Extreme Weather Conditions and Toilet/Change of Attire Breaks* of the [2023 Tennis Europe Junior Tour Rules & Regulations \(16/14/12 & Under\), Category 1](#)

The language of scoring will be English and Slovenian.

12.3. Key sport information

Competition and Training Venue	TENNIS CLUB BRANIK MARIBOR (TK BRANIK)
Distance from Competition venue (km)	
Athletes Village I.	2,1
Athletes Village II.	1,3
Athletes Village III.	0,6
Media centre	0,3
Main Catering tent	2,1
Competition Dates	23-29 July
Training Dates	22-29 July
Age categories	2008-2009
Quotas	2 boys/1 Ao, 2 girls/1 Ao
EVENTS B/G	singles, doubles

12.3.1. Team Leaders' Meeting (TLM)

Team Leaders' Meeting will be held on 22 July, from 14:00 to 14:45, at the competition venue.

Attendees:

- Technical Delegate
- International Referee (Supervisor)
- Tournament Director
- Team Captain/Coach/Team Leader of each participating nation
- 1 Media member
 - media member will be allowed to be present at the draw and seeding ceremony only.

Team Leaders' Meeting Agenda

- Opening and welcome by the International Referee
- Informing about all the relevant procedures of the competition, introducing the venue, schedule, training schedule, etc
- Information related to venue transport, meals, accommodation, distribution balls and towels, etc
- Information about ceremonies
- Other matters, FAQ
- **Draw of all tennis events**

12.3.1.1. Seeding

Seeding shall be done based on the latest available [Tennis Europe U16 boys and girls overall ranking](#). It remains at the discretion of the Tennis Technical Committee to take other information, including recent results into consideration, with respect to the one fourth of the number of seeds in the event. Unranked players may not be seeded. The number of players or

doubles teams to be seeded and the procedures for placing seeds will be according to the [Tennis Europe Junior Tour Rules](#).

12.3.1.2. Singles Draw

The singles draw will be based on the final entries by name (short list). All nominated players will be included in the draw, unless a written withdrawal is received by the time the draw is made. Substitute names will be accepted as long as the new player had already been included in the long list and has the accreditation.

12.3.1.3. Doubles Draw

NOCs which enter a team will be automatically included in the doubles draw. Only players from same nation can participate together.

12.3.2. Tournament format

Medal events:

- Boys singles
- Boys doubles
- Girls singles
- Girls doubles

The winner of the gold medal match receives the gold medal, the runner up receives the silver medal. The winner of the bronze medal match receives bronze medal.

12.3.2.1. Match formats

- Singles Main Draw: Matches are played in best of three (3) tiebreak sets.
- Doubles: Matches are played with two (2) tiebreak sets with NoAd-scoring and, if required, a 10-point Match Tiebreak.
- The No Let service rule will be in operation in Singles and Doubles
- Match start and finish might be rescheduled by the International Referee. Order of play might be revised by the International Referee during the whole tournament
- The International Referee can extend the time of play, if, in his opinion, the match can be concluded in a reasonable time
- In case of severe weather conditions, the tournament committee may use alternative scoring methods as approved in the [2023 Rules of Tennis](#)

12.3.3. Tournament procedures

12.3.3.1. Conditions of play

A total of eight (8) courts will be used for matches. The lights installed on two (2) courts will be used, if necessary, to complete daily schedules.

12.3.3.2. Pre-competition procedure

12.3.3.2.1. Calling of matches

Matches will be called according to the daily schedule by the Umpire on court, the time of calling is the moment when the Chair Umpire arrives on court. Players should be ready when their matches are called. Any delay exceeding 15 minutes will result in an immediate default unless decided otherwise by the International Referee. The latest time for a match to be called will be 21:00. Any match not completed by midnight (0:00) will be suspended and postponed until next day.

12.3.3.3. Competition procedures

12.3.3.3.1. Warm-up

There shall be five (5) minutes of warm-up before every match. International Referee will decide if to allow an extended warm-up period (normally ten (10) minutes) if players have had no possibility to practice before the start of matches due to bad weather.

12.3.3.3.2. Weather disruptions

In cases of severe weather disruptions, the Tennis Technical Committee will approve:

- To move outdoor tournaments to indoor/covered courts, even if the surface is different (hardcourts not clay)
- To use other solutions to successfully finish the tournament under the most reasonable conditions.
- an alternative scoring method could be approved according to the ITF Rules of Tennis in case of weather issues. In addition, that more than 2 matches per day could be played in case of weather issues.

In case of moving the tournament to indoor courts, players are required to bring indoor shoes.

12.3.3.3.3. Between matches

Detailed description of “between matches” rules is to be found **at Appendix E - Scheduling principles/Between Matches of the [2023 Tennis Europe Junior Tour Rules & Regulations \(16/14/12 & Under\)](#)**.

12.3.3.3.4. Medical conditions

The Tennis Europe [Junior Tour Medical Condition Rules](#), **Appendix F - Medical, Extreme Weather Conditions and Toilet/Change of Attire Breaks**, shall be enforced regarding time-outs, Toilet/Attire Change Breaks, treatable and non-treatable injuries.

12.3.3.3.5. Code of conduct

Appendix C – Code of Conduct of [2023 Tennis Europe Junior Tour Rules & Regulations \(16/14/12 & Under\)](#) is used at Tennis Europe U16 Junior Tour Category 1 tournaments, including EYOF Maribor 2023

12.3.3.3.6. Point penalty schedule

On court violations of the Code of Conduct shall be penalised according the Point Penalty System as outlined in [the Tennis Europe Junior Tour regulations](#).

12.3.3.4. Post-competition procedure

12.3.3.4.1. Appeals

Any decision by the Chair Umpire about questions of fact is final and cannot be appealed. Any decision about rules can be appealed to the International Referee, whose decision is final. Any matter with respect to EOC and EYOF regulations can be appealed to the Tennis Technical Committee, whose decision will be final.

12.3.3.4.2. Medal ceremonies

Medal ceremonies will be held on 29 July, 17:00 at the competition venue (if matches finish earlier or later, the time of medal ceremony will be changed; medal ceremony will start after all finals on 29 July 2023 are played).

12.3.4. Clothing & Sport equipment

12.3.4.1. Clothing

Every player's clothing should comply with [2023 Tennis Europe Junior Tour Rules & Regulations \(16/14/12 & Under\)](#), ARTICLE III: PLAYER ON-SITE OFFENCES.

12.3.4.2. Balls

The balls used for the competition and practice will be ITF approved Dunlop Fort All Court TS. There will be four (4) new balls used in every match and changed after two sets in singles. There will be no ball change for doubles.

Each nation will receive one can of new balls (3 balls) for practice for their first session, and it can be changed as often as necessary for once used balls. Practice balls, towels and water can be picked up from the Players' Desk on site.

12.3.5. Withdrawal and exclusion of athletes

12.3.5.1. Withdrawal

Any withdrawal from the competition needs to be announced in writing, via email to the International Referee (vuk.nikolic@teniskisavez.com) and Competition Manager (kokol@teniski-klub-branik.si), with a formal medical opinion, or other acceptable reason within the Tennis Europe rules attached.

If a withdrawal is received by the time the draw is made, the athlete can be replaced by another from the long list (LAR).

12.3.5.2. Exclusion of athletes

Any infringements to the EYOF Rules will be dealt according to the [RULE 23 of the EYOF Charter](#).

12.4. Training

12.4.1. Venue

[TK Branik](#), Kajuhova ulica 6a, 2000 Maribor

12.4.2. Schedule

On 22 July, there will be 1 hour training slot per one nation on one court.

During tournament days, training will be possible from 7:00-9:00, 30 minutes time slots, training in order of play. After matches, training is possible for all athletes, bookings will be received at the Sport Information Desk at the venue.

12.5. Tournament

12.5.1. Venue

[TK Branik](#), Kajuhova ulica 6a, 2000 Maribor

The field of play (FOP) for tennis consists of nine (9) outdoor clay courts.

Facilities:

- athletes' lounge
- changing rooms and showers
- Umpires room
- medical room
- International Referee Office
- Player's Desk
- Racket Restringing Services
- EYOF lounge

Facilities description:

The Athletes' lounge is located at the competition venue (in the tent). The lounge will be equipped with tables and chairs, together with an athlete refreshment station. Operational hours of the lounge comply with times when athletes and officials are at the venue for competition and training.

Refreshments will be available in the Athletes' lounge from the first day of training at the venue to the final day of tournament from 30 minutes before training and match session begins until 30 minutes after last training session or match. Drinks and fruits are provided.

This is self-service, monitored and replenished by OC volunteers during opening times. Bottled water will be available for athletes undergoing medical treatment.

One boys and one girls players' changing rooms are in an administrative building (near Caffè bar) next to the courts.

International Referee Office is located on the first floor of the administrative building on site (above changing rooms for players).

The Player's Desk is located at the competition venue and provides informational support for athletes and team officials as stated: transport, weather, schedule updates, order of play and training bookings.

Racket Restringing Services:

Stringing will be available on site and will be operating as follows:

- 23 July to 24 July 08:00-20:00
- 25 July to 26 July 08:00-17:00
- 27 July to 29 July 08:00-13:00

Stringing fee is €15 per racket, own strings to be provided. Rackets submitted for stringing an hour before the operating time ends, will be delivered next day before the start of play.

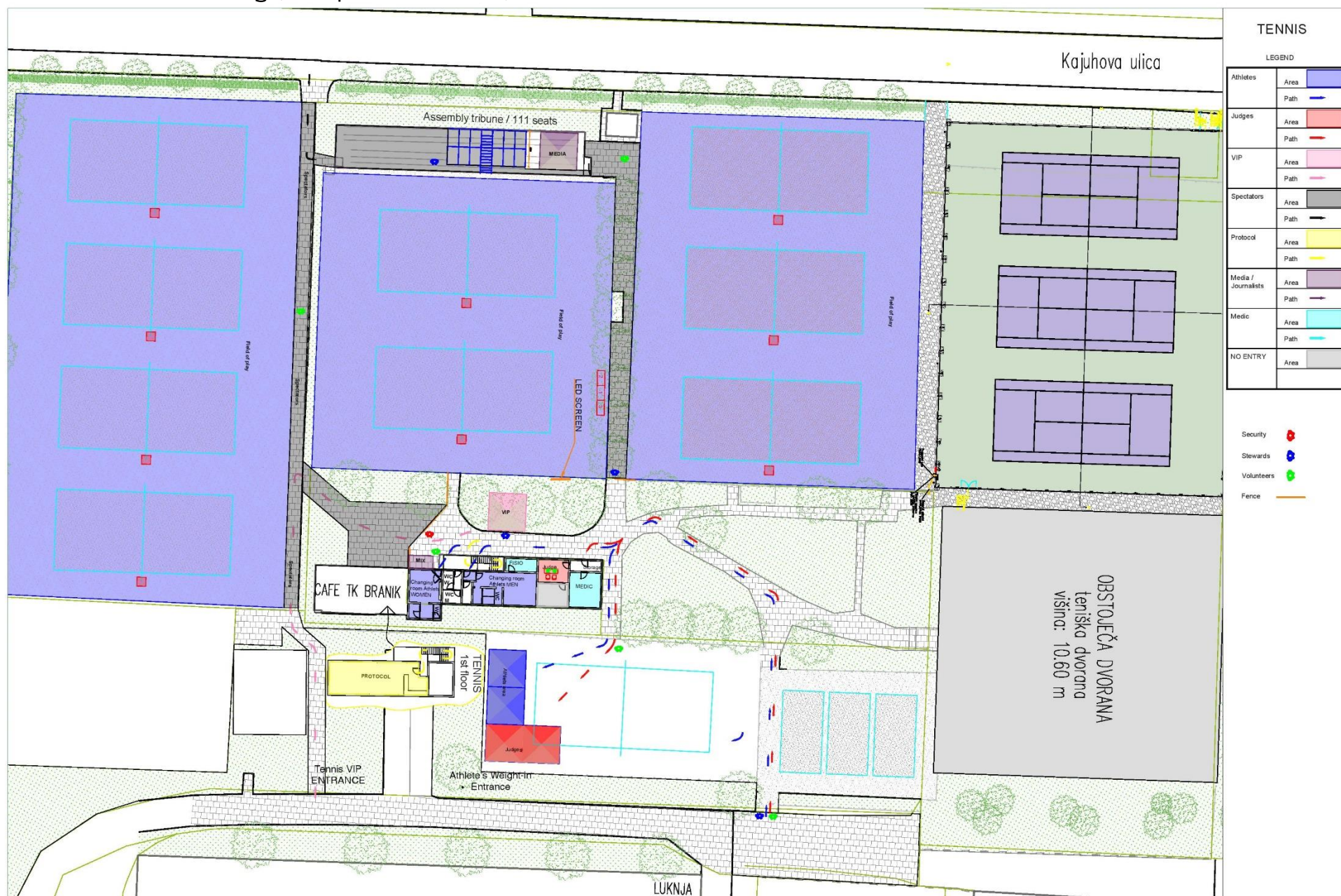
12.5.2. Schedule

The schedule is subject to change, according to weather and other conditions.

The changes to the competition schedule can be made only by the Tournament Director and International Referee. Daily Schedule will be determined depending on the number of participants in the short list and issued closer to the event.

23 July	boys	Singles Round 1	9:00-17:00
23 July	girls	Singles Round 1	9:00-17:00
24 July	boys	Singles Round 1	9:00-21:30
24 July	girls	Singles Round 1	9:00-21:30
24 July	boys	Doubles Round 1	9:00-21:30
24 July	girls	Doubles Round 1	9:00-21:30
25 July	boys	Singles Round 2	9:00-21:30
25 July	girls	Singles Round 2	9:00-21:30
25 July	boys	Doubles Round 2	9:00-21:30
25 July	girls	Doubles Round 2	9:00-21:30
26 July	boys	Singles Round 3	9:00-18:00
26 July	girls	Singles Round 3	9:00-18:00
26 July	boys	Doubles 1/4 F	9:00-18:00
26 July	girls	Doubles 1/4 F	9:00-18:00
27 July	boys	Singles 1/4 F	9:00-17:00
27 July	girls	Singles 1/4 F	9:00-17:00
27 July	boys	Doubles 1/2 F	9:00-17:00
27 July	girls	Doubles 1/2 F	9:00-17:00
28 July	boys	Singles 1/2 F	9:00-16:00
28 July	girls	Singles 1/2 F	9:00-16:00
28 July	boys	Doubles Final, Bronze medal game	9:00-16:00
28 July	girls	Doubles Final, Bronze medal game	9:00-16:00
29 July	boys	Singles Final, Bronze medal game	9:00-16:00
29 July	girls	Singles Final, Bronze medal game	9:00-16:00
29 July	boys, girls	Medal Ceremonies	17:00-17:30

12.5.3. Drawing (Competition venue)



13. Appendices

13.1. Abbreviations & Acronyms

Sport Discipline Code	In GMS	Sport
AG	GAR	Artistic Gymnastics
AT	ATH	Athletics
BK	BK3	Basketball 3x3
HB	HBL	Handball
JU	JUD	Judo
CM	MTB	Mountain Bike
CR	CRD	Road Cycling
SK	SKB	Skateboarding
SW	SWM	Swimming
TE	TEN	Tennis
VO	VVO	Volleyball

Competition Venues	
Code	Venue Access
LSS	Leon Stukelj Square
TSH	Tabor Sports Hall
PAS	Poljane Athletics Stadium
USC	Leon Stukelj USC
VSH	Vrbanska Sports Hall
LSH	Lukna Sports Hall
BPP	Bike park Pohorje
CRM	Cycling Routes Maribor
CAM	Cycling Aeroport Maribor
SKM	Skatepark Maribor
PSC	Pristan Swimming Centre
BTC	Branik Tennis Club
DSC	Dras Sports Centre
ALL	All Competition Venues

Non – Competition Venues	
Code	Venue Access
AVL	All AVLs
OCC	Opening / Closing Ceremonies
MMC	Main Media Centre
DCS	Doping Control Station

European Sports Federations:

CEV	Confédération Européenne de Volleyball
EA	European aquatics
EAA	European Athletic Association
EHF	European Handball Federation
EJU	European Judo Union
FIBA	International Basketball Federation
TE	Tennis Europe
UEC	European Cycling Union
EG	European Gymnastics
WSK	World Skate

Various

Aa	Athlete
Ac	(Deputy) Chef de Mission
A&D	Arrivals and departures
Ao	Team Official
AVC	Athletes' Village Clinic
AVL	Athletes' Village
B	Boys
CloCer	Closing ceremony
CoCom	Coordination Commission
DCS	Doping Control Station
EF(s)	European Federation(s)
EECF	Entry and Eligibility Conditions Form
EOC	European Olympic Committees
EYOA	European Young Olympic Ambassador
EYOF	European Youth Olympic Festival
FEN	Final Entries by Number
FOP	Field of Play

G	Girls
GA	General Assembly (EOC)
GMS	Games Management System
GO	General Official
CdM	Chef de Mission
CMO	Chief Medical Officer
dCdM	Deputy Chef de Mission
DM	Dormitory
IOC	International Olympic Committee
ITA	International Testing Agency
ITO	International Technical Official (Sport)
ITUEC	ITA's TUE Committee
J	Judge
LAR	Late Athlete Replacement
LOR	Late Official Replacement
MAC	Main Accreditation Centre
MMC	Main Media Centre
MCT	Main Catering Tent
MTH	Main Transport Hub
NADO	National Anti-Doping Organization
NARRO	Notification and Acknowledgement of Authorized Representatives of the Responsible Organisations Form
NF	National (sport) Federation
NOC(s)	National Olympic Committee(s)
NOC	Also accreditation code for: NOC President, Secretary General, Representative
NOC G	NOC Guest
NOC SC	NOC Services Centre
NTO	National Technical Official (Sport)
OBPR	Observer Programme
OC	Organising Committee
Online DRM	Online Delegation Registration Meeting
OpCer	Opening Ceremony

R	Referee
RAM	Registration and Accreditation Manual
SDO	Sport Data Overview
SID	Sport Info Desk
SLOADO	Slovenian Anti-Doping Organisation
STM(s)	Sport Technical Manual(s)
TLM	Team Leaders' Meeting
TD(s)	Technical Delegate(s)
TUE	Therapeutic Use Exemption
VAPP	Vehicle access and/or parking permit
WCT	Workforce Catering Tent
VIC	Victory Ceremony (Medals Award Ceremony)
WP	Working pass
ADAMS	Anti-Doping Administration and Management System

13.2. Competition venues map

